

ICA Internal Auditor for Compliance Management Systems

Course synopsis

By the end of this programme you will:

- Understand the audit process and how to apply it
- Understand and execute an internal audit programme
- Understand the structure of Compliance Management System (ISO 37301) and how to audit against it
- Understand how to collect evidence and identify audit findings
- Gain skills for planning and executing an internal audit
- Understand the requirements for audit reporting
- Support the development of a compliance management system to achieve and maintain ISO 37301 certification

Day 1: Introduction to Audit Process & ISO 19011:2018 (Audit Management System)

Including:

- ISO Process / PDCA
- Audit Concepts & Principles
- Risk Based Auditing
- Audit Process & Stages
- Defining the Audit (Scope/Objectives/Criteria)
- Auditor Profile

Day 2: Introduction to ISO 37301:2021 (Compliance Management System)

Practical activities to:

- Plan Your Audit
- Execute the Audit
- Collect Evidence & Report Findings
- Identify and review Corrective Actions & Root Cause Analysis